

TNOTA Board Meeting Oct. 10, 2024

In attendance: Stephanie Lancaster, Taylor Kozell, Deana Kendall, Valery Hanks, Brittany Ford, Channing Bearden, Audra Larson, Mary Dreyer Smith, Jennifer Henderson, Ashley Robertson, Madison Craighead, Robert Mullaney, Morgan Webb, Sandra Dicks, Pamela Lewis-Kipkulei, Martin Davis, Rosemary Lewis, Jennifer Crowder, Abby Peacock, Bhumika Patel, Blaine Coffey, Maggie Pierce, Kimberly Jessee

Not in attendance: Logan Herndon, Abby Hightower, David Eades, Amanda Newbern, Gigi Jordan, Hannah Wiggs, Jayden Malugin, Jenni Schwartz, Missy Bryan

Staff in attendance: Zach McElgunn

MSC to accept the minutes as submitted

Important TNOTA Board announcements

- An orientation is being planned for **Nov. 18 from 7 - 8 p.m. CST**. All are welcome and new members are highly encouraged to attend. Here's the Zoom link:
<https://zoom.us/j/96635150252?pwd=VdQf7gQQdmeZwTCaJ6TAbdPEJLebOx.1>
 - Those who have recently come on to the board are strongly encouraged to attend, especially those who have joined the board within the past 6 months
 - NOTE: This meeting is for board members only (not the general membership). CE credit is available for attendance upon request via president@tnota.org

Please share this information with your personal network(s)

- **TNOTA Philanthropy Partner Nominations** – You can make nominations for our 2025 philanthropy partner [using this form](#). Nominations will run through **November 10**
- **TNOTA Board Nominations** – You can make nominations to the TNOTA Board [using this form](#). Nominations will run through **November 10**
- **TNOTA 2025 Annual Conference** – We have a venue and dates for the 2025 annual conference! The conference will take place at the **J Walter Barnes Conference Center at Jackson General Hospital, September 12-14**. You can [check back here](#) for more information as the planning gets underway.

Action Items for TNOTA Board members

- Please submit any district, committee, or CEU events ASAP for 2024 using the [Executive Board webpage](#)
- November Newsletter submissions are due **October 20th**. You can submit on the [Executive Board webpage](#)
- Please send a notice of any leadership changes - personnel and roles - in your district or on your committee to admin@tnota.org

- Please continue to engage with TNOTA social media posts (i.e. liking, commenting, sharing, etc.). Increased engagement on social media helps TNOTA's posts to reach a larger audience.

Upcoming Events

- **October 22** – *State and Federal Advocacy Update 2024* – Free advocacy CE event to members and non-members at 7:00 pm CDT (virtual).
- **October 30** – *QPR Training* – Virtual suicide prevention training provided by the TNOTA Mental Health Committee. **Seating to this event is limited!**
- **November 2** – *OT Compliance Day* – This **in-person** event is taking place in TNOTA's Rural West District at the J Walter Barnes Conference Center at Jackson General Hospital
- **November 9** – *Physical Agent Modalities Workshop* – This **in-person** event is taking place in TNOTA's Rural West District at the J Walter Barnes Conference Center at Jackson General Hospital
- **November 12** – *Assistive Technology and Inclusion* – This is a special CE event offered by TNOTA in partnership with the Alabama, Louisiana, and Georgia OT Associations, open to members of those associations only.
- **November 12** – *Dry Needling Webinar* – AOTA State Affairs will host a webinar highlighting state association efforts at incorporating dry needling into their scope of practice. **This invitation is open to vested state association board members only (not the general public or general membership).** Join Zoom Meeting – <https://aota.zoom.us/j/8073320753?pwd=bGVvWXcvaXVXdDlpc1V0LzY2Wko4UT09&omn=87632244418>
- **November 21** – The DEI Committee will have Nardia Aldridge, Eastern Regional Coordinator for the National Black Occupational Therapy Caucus (NBOTC/The Caucus) to address TNOTA
- **December 9** – *QPR Suicide Prevention Training* – This virtual training is the last suicide prevention training of 2024, and is for 2.0 CEUs, free for members, \$40 for nonmembers. **Seating to this event is limited!**
- **Please watch our social media and website for announcements and information about continuing education events as more learning opportunities are planned.**

Announcements

- TNOTA Annual Conference Updates
 - Thank you to everyone who helped out with this year's conference! You made an incredible conference possible.
 - Our 2025 Venue is booked for Jackson, TN - 9/12-14
 - J Walter Barnes Conference Center at Jackson General Hospital
 - After the election we will begin recruiting for Conference Committee members
- Financial update

- Conference Financial Report
 - Total Registrations – \$20,085 (this reflects \$19,270 in discounts, as the total amount of conference submissions is \$39,355... wow)
 - Early bird Saturday only – \$735
 - Early bird Sunday only – \$475
 - Early bird Saturday & Sunday – \$6,340
 - Standard Saturday – \$2,490
 - Standard Sunday – \$1,065
 - Saturday & Sunday – \$8,860
 - Sponsor revenue is \$3,900.
 - This brings the running TOTAL REVENUE to \$25,065 between pre-conference, conference, and sponsorship/exhibits.
 - Expenses:
 - Bags - 255
 - Facility - 14482
 - Mobile Ap - 109
 - Printing/Postage - 153
 - Supplies - 286
 - Anticipated expenses
 - Supplies - \$700
 - Badges -\$100
 - Staff travel/hotel - \$1000
 - This brings the running TOTAL EXPENSES to \$17,085 with anticipated net revenue of \$8,000.
- TNOTA Financial Report
 - Total Assets - \$204,354.42
 - Total Liabilities - \$14,137.00
 - Total Equity - \$190,217.42
 - Total Liabilities & Equity - \$204,354.42
 - Income for January-September - \$88,784.37
 - Expenses for January-September - \$74,739.46
 - Net Income for January-September - \$14,044.91
- Special Projects
 - November 18 Board member orientation
 - Overseeing development of a new website
 - Mentorship committee – helping facilitate CE credit for participation in the Mentorship Program from the TN State Board of OT
- Membership updates
 - 1st year OT: 26 (+1)
 - 1st year OTA: 6 (+2)
 - OT: 374 (+12)
 - OTA: 79 (-2)
 - Retired: 2 (-)
 - Student: 334 (-19)

- 40 people renewed their membership and 29 joined in the preceding month.
- 45 people let their membership lapse and 6 rejoined.
- At this time last year, we had 850 (2,966 including Prospects) active members compared to 839 (3,101 including Prospects) active members as of 9/30/2024.
- This represents a loss of 11 members or a 1.29% reduction in overall membership numbers from last year. This reduction of members is concentrated in the loss of student members.
- This also represents a growth of 135 individuals in TNOTA's audience or a 4.55% increase in the overall audience.
- Legislative updates
 - Occupational Therapy Licensure Compact
 - 2024 has seen three states, Vermont, Minnesota, and Rhode Island, enact OT Compact legislation, bringing the total to 31 states that have done so. Passing this legislation is a key requirement for a state to join the OT Compact. OT Compact legislation was considered, but did not pass, in Hawaii, Illinois, Massachusetts, and New York. Legislation at press time is pending for 2024 in the District of Columbia, Michigan, and Pennsylvania. As of September 2024, Compact Privilege applications are not yet open. The OT Compact Commission is currently working to develop the infrastructure needed for operational purposes, including the creation of a data system. The OT Compact Commission reports that privileges to practice are expected to be available sometime in 2025.
 - Licensed OT practitioners from compact states can have their applications for licensure fast tracked in other states
 - FBI Criminal Background Checks
 - One requirement for occupational therapy practitioners (OTPs) who want to apply for a compact privilege is an FBI criminal background check that must be completed before they can be issued a compact privilege. The OT Compact model legislation includes a requirement that states implement a background check for practitioners seeking a compact privilege. Some states have enacted separate legislation or additional provisions as part of the OT Compact legislation to ensure that the licensing board/state agency has statutory authority to implement background checks.
 - Practice Act Amendments
 - The District of Columbia was successful in adding additional language to its practice act relating to scope of practice, although Georgia was unsuccessful in explicitly adding dry needling to its practice act.
 - AOTA's Official Documents being updated:
 - *2020 Code of Ethics* – The revision will focus on the language around the Standards of Conduct to ensure they reflect the needs of the OT profession and promote inclusive and equitable guidelines.
 - *Model Continuing Competence Requirements* – minor language/terminology updates, including clarification on CE course

presentation formats, and modifications to the calculation of earned contact hours for fieldwork supervision/capstone mentoring.

- *The Occupational Therapy Practice Framework: Domain and Process, 4th Edition (OTPF-4)* – the survey requesting feedback on the OTPF-4 closed earlier this summer.

- Advocacy Committee
 - Hosting a state and federal advocacy update on October 22, 2024
 - Free to all
- Continuing Education Committee
 - TNOTA provides speaker certificates for events/CEUs hosted by any district or committee. If your district or committee is hosting a CEU, please email us at continuinged@tnota.org to have us create the speaker certificates. It would be helpful to reach out to us ahead of the event so that we can have the certificates ready to go after the presentation. Please include the name of the presentation; the date, length, and location of the presentation; and the speaker's name/credentials so that we can include that information in the certificate.
- DEI Committee
 - Gearing up for the quarterly chat taking place on November 21, 2024
 - We will be having Nardia Aldridge, Eastern Regional Coordinator for the National Black Occupational Therapy Caucus (NBOTC/The Caucus) speaking to the group on Zoom
 - Whitney Sanford has stepped down from her previous position on this committee
 - Students and practitioners are invited to consider joining the committee!
- Mental Health Committee
 - QPR Virtual trainings on 10/30 and 12/9
 - The mental health committee is moving away from using QPR curriculum and toward a self-developed suicide prevention course, in order to better target the course toward OT practitioners and minimize costs
- Mentorship Committee
 - Finished up with the last cycle and are currently gearing up for the 6th cycle
 - Morgan is helping facilitate CE credit for participation in the Mentorship Program from the TN State Board of OT
 - Waiting for the post surveys to come back from recent participants
- OTA Connect Committee
 - Successful CEU event this past September through Aspire OT
 - 19 People attended live
 - It was recorded and is still accessible as a self-paced course option for 12 months, this is free for TNOTA members
 - October 21 - next committee meeting
 - A few new committee members coming out of the conference
- Philanthropy Committee
 - Moving Day in Nashville was canceled due to weather
 - Thank you nonetheless to those who signed up
 - Philanthropy partner nominations are open until November 10

- Missy Bryan is stepping down as the Philanthropy Committee Chair - this is an open position!
- Student Involvement Committee
 - Successful first ever student lounge at the conference!
 - 50 students used the room throughout the conference
 - Jennifer has a potential sponsor for next year
 - Hey students! Feedback welcome!
 - November 19 is the next virtual student chat
 - Panelists needed! Reach out to Jennifer Henderson if you are interested in participating
 - Deana Kendall recently joined this committee
 - Taylor Kozell is going to be the co-chair
- East District
 - New District Vice Chair: Richie Leger-Walker
 - Robert is looking into what do OTs do during natural disasters
 - Robert is also reaching out to folks in his district just to check in after the hurricane
 - Looking to plan a CE event on “unsurvivable disasters”
 - Relevant resource: https://myaota.aota.org/shop_aota/product/CEA0520
- Northeast District
 - It’s been a stressful few days with the recent weather
 - Event coming up on October 20
 - Going to be doing a service project alongside the Children’s Hospital in the area to do a modified race followed by social time
- Rural West District
 - Compliance Day in person on November 2
 - QPR and E&J
 - PAMs course 11/9
 - Two courses in the works
 - Behavioral panel from conference
 - Testing for primitive reflexes and related interventions
- Southeast District
 - This Thursday Bhumika and Martin will be representing TNOTA at the OT Career Fair on October 17, 2024
- West District
 - New co-chairs, Mary Dreyer Smith and Caitlyn O’Brian

Student Representatives & School Reports

- Belmont University
 - Finishing up midterms and gearing up for fall break
- East TN State
 - Welcome Audra Larson, new rep and SOTA president
 - October is a busier month for this program
 - Next week 2nd year students go on their level 1b fieldwork

- October 20 volunteering with the children's hospital for the modified race
 - October 24 a local pediatric health clinic trunk or treat
 - October 26 a Halloween walkathon fundraiser for SOTA and hurricane relief
- Lincoln Memorial
 - LMU is currently about halfway through the fall semester
 - First years just received their white coats, and a first-year representative for SOTA has been elected
 - Currently working on the fall festival that will happen later this month, which is a sensory and allergy friendly event for the community
- Milligan University
 - Our community was hit pretty hard from the hurricane, so we had off last week and had our midterms this week. As a result we have been doing a lot of community clean up and volunteering as a program.
 - The second years are halfway through our level 1b psychosocial fieldwork and are really enjoying it. The first years are excited to have picked and started their research topics!
- South College Nashville
 - Cohort 6 just started at the program last Wednesday
- Tennessee State University
 - New first years are settling into their semester
 - TSU just had their first big student OT meeting since school started and had quite a few of our first years apply to be on the board of our student-run OT/PT
 - Within the next month, second years will be going on their second level I rotation
- Tennessee Wesleyan
 - In the middle of level 1 fieldwork
 - Conference was a great time!
 - Recent event with League of Angels
 - Two volunteer events in the Knoxville area
 - October 20 buddy walk for individuals with downs syndrome
 - October 27 5k and Halloween themed event
- UT Chattanooga
 - Conference was great, and it was nice having a designated area for students
 - Third years are on their second level 2s
 - Second years having a lot of field trips recently
 - Lots of guest speakers for Assistive Technology, Pediatrics
 - Career fair on October 17
 - First years just finished up their first occupational profiles
 - Fall break is next week
- UTHSC (Memphis)
 - Year 2s are at their first level 2 fieldwork
 - About halfway done with the first term
 - Level 1 fieldwork will be starting after fall break
- Walters State Community College
 - Virtual the past two weeks because of the hurricane

- First years' first fieldwork had to be adjusted because of the hurricane
- New reps being voted on soon

MSC Meeting was adjourned

Next meeting is taking place via Zoom November 14 at 7:00 pm Central

Action	Date	Who
Please submit any district, committee, or CEU events ASAP for 2024 using the Executive Board webpage	ASAP	Board
November Newsletter submissions are due October 20th . You can submit on the Executive Board webpage	October 20	Board
Continue to engage with TNOTA social media posts	Rolling	Board
Please check the names and emails at the bottom of the agenda	November 7	Board
Direct philanthropy chair potentials to Stephanie	ASAP	Board