



The Tennessee Occupational Therapy Association

Call for Papers and Posters

Celebrating Tennessee!

2008 Annual Conference

OCTOBER 24-25, 2008

Montgomery Bell Inn and Conference Center
Dickson, TN

Important: It is imperative that this form is completely filled out. Incomplete forms may not be considered. Please type or print the needed information. If your proposal is accepted for presentation, you must register for the Conference which is being held October 24-25, 2008, at Montgomery Bell State Park Inn and Conference Center in Dickson, TN. A registration fee discount will be provided to the presenters of accepted presentations. Please submit **2 COPIES OF YOUR COMPLETED PROPOSAL FORMS** postmarked/e-mailed no later than **April 1, 2008**, to the address indicated at the end of this form.

Presenter Information

List all presenters in the order in which they should appear in the Conference Guide. If there will be more than one presenter, please indicate (mark) who the "contact" person will be for purposes of communication regarding acceptance of the proposal and other related information. Information will only be sent to the "contact" person. A 200 word or less bio should be attached for each presenter listed (see below). Pages for additional presenters/bios may be attached also.

This is the contact person: Y N
Name: _____ Degree/Credentials: _____
Employment/Affiliation: _____
Mailing Address: _____
Best daytime telephone number: _____
E-Mail Address: _____
Bio Attached: Y N

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Mailing Address: _____
Best daytime telephone number: _____
E-Mail Address: _____
Bio Attached: Y N

Presentation Handouts: (check one)

- I will prepare, copy and provide at my own expense my own handout materials at the time of my presentation.
- I have enclosed a copy of my handout materials for TOTA to copy and provide at the time of my presentation. TOTA will copy no more than 10 sheets total per attendee.
- I will provide my handout materials under separate cover to TOTA postmarked no later than September 1, 2008. TOTA will copy no more than 10 sheets total per attendee and will provide these at the time of my presentation.
- No handout materials will be needed for this presentation.

Audio/Visual Equipment Needs: (check all that apply)

NOTE: Any A/V needs not indicated here will not be provided at the Conference site.

- VCR/DVD Monitor Package Flip Chart/Markers
- Overhead Projector/Screen (you provide your own transparencies)
- Computer Data Display Package/Screen (you provide your own laptop)
- Audio Cassette Player and Speakers
- Other (specify) _____

Incomplete forms will not be considered.

Mail 2 Hard Copies of Completed Form to:

**Dr Yvette Hachtel
1417 Shoreside Dr
Hendersonville, TN 37075-5850**

or E-Mail your completed form to Dr Hachtel at:

hachtely@comcast.net

If you have questions, contact Dr Hachtel or:

**Craig S. F. Edwards
(901) 523-8990 ext 5696
craig.edwards@va.gov**